

iPad ᅙ		10:03	\$ 25% ■
	Settings	General	
A	aper		
())	Sounds	About	>
	Siri & Search	Software Update	>
A	Passcode		
	Battery	AirDrop	>
	Privacy	Handoff	>
_		Multitasking & Dock	>
A	iTunes & App Store		
		Accessibility	>
P	Accounts & Passwords	USE SIDE SWITCH TO:	
	IVIGH	Lock Rotation	
9	Contacts	Mute	~
	Calendar	Rotation Lock is available in Control Centre.	
	Notes	iPad Storage	>
:	Reminders	Background App Refresh	>
	Messages		
	FaceTime	Restrictions	Off >
6	Maps		
0	Safari	Date & Time	>
	News	Keyboard	>
		Language & Region	>
1	Music	Dictionary	>

Open 'Settings'

iPad 🗢		10:03	\$ 25%
	Settings	Accounts & Passwords	
	Aper		
(1)	Sounds	App & Website Passwords	>
	Siri & Search	ACCOUNTS	
â	Passcode	iCloud	>
	Battery	Add Account	>
	Privacy		
		Fetch New Data	Push >
Å	iTunes & App Store		
P	Accounts & Passwords		
	Mail		
9	Contacts		
	Calendar		
	Notes		
	Reminders		
	Messages		
	FaceTime		
6	Maps		
0	Safari		
	News		
1	Music		

Scroll down and select 'Accounts & Passwords'



Now select 'Add Account'

And then select 'Other'





Select 'Add Mail Account'



Make Sure IMAP is selected

Fill in your name, email address and password and the select 'Next'

Siri & Search			
Cance	New A	ccount	Next
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Privacy	ІМАР	POP	
👗 iTunes Name	Your Name		× .
Email	example@controlmy	vsales.co.uk	>
Accour Descri	ption exemple controlmys	ales	
Mail INCOMI	NG MAIL SERVER		>
Cr ac Host N	lame mail.s1w4u.co.uk		
C end Userna	ame example.controlmys	ales	
No Passw	ord ••••••		
Reminc Mail			
OUTGOI	NG MAIL SERVER		>
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Notes Passwe	ord ••••••		
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Fill in the 'Incoming Mail Server' with the details provided. Pay particular attention to the username.

Siri & S	Search			
(9)	Cancel	New Account	Next	>
	1			>
Privacy	IMAP		POP	
iTunes	Name Your Name			>
	Email example@c	controlmysales.co.uk		>
P Accou	Description example.co	ntrolmysales		
Mail	INCOMING MAIL SERVER			>
Contac	Host Name mail.s1w4u	.co.uk		
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Notes	Password			
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() c itad	Host Name mail.s1w4u	.co.uk		>
	Username example.co	ntrolmysales		
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Now fill in the same details into the 'Outgoing Mail Server'.

iPad 🗢				10:20		≱ 23% ∎
	1	Settings		KAdd Account	Other	
	ар	er		MAIL		
N	Sounds			Add Mail Account		
	Siri & Se	arch				
	Passco			Verifying		
	Battery	Name	Your Name			
	Privacy	Email	example@co	ontrolmysales.co.uk		
	iTupes	Description	example.cor	ntrolmysales		
	rrunes					
P	Accour	INCOMING MAI	L SERVER			
	Mail	Host Name	mail.s1w4u.o	co.uk		
	Contac	Username	example.cor	ntrolmysales		
	Calond	Password	•••••			
-	Notos	OUTGOING MA	IL SERVER			
	Densing	Host Name	mail.s1w4u.o	co.uk		
	Reminc	Username	example.cor	ntrolmysales		
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	Munin					
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Your account will now be verified.

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Now select 'Next'



Once verified simply select 'Save' and your email account is set up.